Community Development offers informational brochures on the following topics:

CEQA and Environmental Review
Conditional Use Permits
Development Agreements
Development Plan Review
Drought Tolerant Landscape Standards
Fees and Charges
For Sale/For Lease Banners
Front Drought Tolerant Landscape Standards
General Plan Amendment
Lot Line Adjustments
Municipal Code Text Amendments
Outdoor Dining in Commercial Zones
Outdoor Displays of Merchandise
Permanent Signs
Planning Commission
Portable Signs
Property Information Inquiry
Residential Artificial Turf Standards
Residential Care Facilities
RV & Trailer Parking
Site Plan Requirements
Specific Plans
Storage Sheds in Residential Zones
Subdivisions
Temporary Signs and Banners
Temporary Use Permits
Trash Enclosure Standards
Tree Preservation
Variances
Window Replacement – Town Core
Window Signs
Zone Changes
Zoning Descriptions

**These brochures are generally intended to assist in the processing of application material. It does not necessarily provide very detail regarding Municipal Code regulations.*

To view additional brochures, scan the QR Code below.

WHAT ARE PORTABLE SIGNS?

Portable Signs

City of SAN DIMAS California 1960

Community Development Department
Planning Division
245 E. Bonita Avenue
San Dimas, CA 91773
(909) 394-6250
planning@sandimasca.gov

Mon-Thurs 7:30 a.m. - 5:30 p.m.
Fridays 7:30 a.m. - 4:30 p.m.

www.sandimasca.gov

Portable signs are signs that are not permanently attached to the ground or any structure, including but not limited to “A” frame

signs, sandwich board signs, sidewalk signs, whiteboards or chalkboards, signs on wheels and similar signs. This type of sign does not include banners, pennants, flags, inflatable signs, vehicle signs, or hand-held signs.



CAN I USE A PORTABLE SIGN TO ADVERTISE MY BUSINESS? IS A PERMIT REQUIRED?

Businesses in the Historic Downtown Area, commercial zones, and industrial zones are allowed a maximum of one portable sign. Provided that the sign meets the following criteria and is not located in the public right-of-way, a permit is not required.

WHAT ARE THE REGULATIONS ON PORTABLE SIGNS?

The portable sign should be designed with the following in mind:

a) The maximum sign area allowed is six square feet (signs are typically two feet by three feet).

b) The maximum height is limited to four feet and the maximum width is limited to three feet.

c) The sign may only be allowed during hours that the business is open and must be stored away from public view when the business is not open.

d) The sign must be located within ten feet of any customer entry-door of the business advertised. The sign cannot be placed in parking or loading spaces, driveways or drive aisles, landscaped planters, or the public-right-of-way. In certain circumstances, such as a commercial site where the building has a zero setback, portable signs may be considered in the public right-of-way by the Director of Community Development. Should the Director of Community Development approve the location, the portable sign would also require approval and issuance of an encroachment permit by the City Engineer.

e) The sign may not impede pedestrian access, including ADA access, when located on a sidewalk or pedestrian access. It also may not impede any views or sight distance for vehicular traffic.

f) Attachments such as balloons, pennants, flags, banners, illumination (including flashing, blinking, and rotating lights) and similar attention-getting devices are not permitted to be added to portable signs.

g) Portable signs must be made of durable, weather-resistant materials, have a professional looking appearance, and be continually maintained in good condition.

h) Portable signs must be authorized by the property owner or management company in writing (or comply with the standards set forth by the property owner and the City in a master sign program).

